

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 2nd FEBRUARY 2021 AT 7.30PM
VIA ZOOM**

Present: Cllr Bell, Cllr Head, Cllr Parris, Cllr Marr, Cllr Savaryn, Cllr Baker, Cllr Rimmington, Cllr Gray, BCllr Davis, BCllr Dalton,

2 members of public

1.	APOLOGIES: Community Warden	
2.	MINUTES The minutes of the Parish council meeting held on the 12 TH of January and the precept meeting were proposed by Cllr Parris and seconded by Cllr Baker to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: Very quiet month for the BC's so nothing to report.	
5.2	County Councillor:	
5.3	Police report	
5.4	Neighbourhood Watch Scheme: Cllr Rimmington attended the NH engagement meeting with TMBC and the inspector of the area. The police are focused on domestic violence, violence against children and covid breaches. Rogue traders in Burham and Snodland, more nitrous oxide cannisters on the Rec, police say they are not illegal but there is an issue with driving under their influence. More reports of cannabis under the bridge. Also a racist incident in the High St with someone graffiti on a door. Cllr Parris asks if he has heard about a black BMW overshooting the traffic lights. Reg taken and reported. Boy racers on NCR have been brought up and the inspector will ask her traffic team to keep a watch. Have a new PCSO, Stephen has asked him to drop in and hope for more regular patrols. The PC will be told his contact details.	
5.5	Community Warden. No report as away this week	
6.	PLANNING	
6.1	Planning applications considered and commented upon by the Planning Committee 20/02849/LDP 9 Trevithick Drive Detached outbuilding Cllr Baker had a look, it is a cabin which would not require a lawful certificate but has applied for one due to the lease requirement and in the event of a sale. 21/00148/FL 28 Nelson Road Side extension Single story, not overlooking anyone so there will be no objection	
6.2	Planning consents issued:	

6.3	Planning applications refused:	
6.4	Other planning issues: KCC says no more money for infrastructure until 2026 with regards to Rochester Airport.	
7.	MEMBERS OF THE PUBLIC. Nothing to report	
8.	HIGHWAYS AND VERGES:	
8.1	To decide on new highways committee Cllr Head stood in for Dawn Humblestone and has now stood down, Clerk invites Cllr Savaryn to be on the committee he agrees. Members of the committee Cllrs Baker, Head, Gray and Savaryn. Discussion on reporting things especially to KCC and TMBC, Clerk reminds everyone that if all Cllr's contact officers of either council, they just get bombarded and sometimes stop replying completely. Clerk to clarify.	Clerk
9.	STREET LIGHTING: Nothing to report	
10.	FOOTPATHS/PROW Cllr Marr: Just past cottages on Hall Road, people are cutting through the garden area and does not think this is very safe. Whose land is it and should we do anything? Clerk to find out who owns the land and contact them.	Clerk
11.	ALLOTMENTS: Allotment association report that there are no free allotments and they have a waiting list. Cllr Rimmington noticed that the horse trough was being filled from the tap in the allotments and not her own tap. The PC ask for a letter to be sent. Discusses putting on a tap lock. Cllrs Bell and Rimmington thought that some of the allotments were being used as a dumping ground and not as allotments. The PC will go and have a look. In the magazine it says the allotments are full, contact Sue to check.	Clerk Clerk
12.	PETERS VILLAGE	
12.1	More bins in the village: Had a reply from StJames, only 3 red bins in the village. The green bins are dual rubbish/dog bins. Are there stickers on the bins to state this? TMBC will supply signs. Check with TMBC that StJames have contacted them to discuss putting in more bins. The bins on the riverside are emptied by StJames and should not have dog poo bags in them.	
13.	WOULDHAM COMMON: No report	
14.	VILLAGE HALL: The Committee met on January 26 th 2021 Nothing specific to report except Jellybeans have their funding back.	
15.	RECREATION GROUND:	
15.1	Space generated by removal of recycling bins This was due to be discussed but will be discussed next week.	
15.2	Discussion on putting in small car park on Tramway side of the Rec.	

	<p>Have already made a decision to put a car park here but there are 2 items to discuss:</p> <p>Maintenance access. The PC own land for the car park, Graham West owns his land. Location of proposed car park. Cllr Parris suggests parking in the area between the wall and the pathway. Discussion on how much of the planned area is waste ground and how much is grass. Cllr Savaryn agrees with Cllr Parris. Discussion on Cllr's meeting on site to have a look. To agree a date and time via email during the week to have a look</p> <p>Right of way over Graham West's land. This would have to be written up by a solicitor.</p> <p>Code for car park. Clerk has given code to builder for the High St and will change the code when the builder has finished. Is this the way the PC would like to manage the code on the lock. All agree. Cllr Parris asks if a bollard can be put next to the CCTV cabin. Clerk to arrange. Cllr Parris proposes a vote to pay for bollard next to the cabins. Cllr Bell seconds. All agree</p>	Clerk
<p>16. 16.1</p>	<p>GENERAL VILLAGE BUSINESS: Discuss and approve matters for Community Magazine: Can the dog poo letter be reproduced in the magazine? Signs. Order 10 of the signs from ebay and chase TMBC for laminated signs. PSPO Cllr Rimmington has been chasing for signs. BC's to chase it up on our behalf.</p> <p>To discuss electric car charging in the village Chair has contacted KCC regarding their grants to support electric charging points, form has to be filled in by 28th Feb to be considered for phase 2. He considers we should do it as a community amenity. Are Trenport or any of the developers putting in any chargers? Their reply is that they are still in negotiation. There is a points system on the chargers, good suggestion to match fund. Overall there is no cost to the PC, installation can be by grant or by match funding. After that the only charge is for the power used. Each unit is £500-£1000 + installation. Costs are approx. £200 per month, power £120, £35 per unit maintenance leaving £65. KCC want 70% of the profit. Cllr Parris suggests we re-visit when we know what is happening to the car park? Would you be prepared to let Eddy discuss further re: payments and clarification. Cllr Head: Cars would be charged overnight, so only 2 cars might be using the chargers all the time. Cllr Baker thinks in a couple of months we would know if Trenport will be putting them into their car park. Cllr Marr thinks we could do a deal direct with the charging company instead of getting involved with KCC. Houses that do not have parking spaces will need more stations installed, looking at the future, it will be electric. Does not need to rush into it but privately might be a better solution. Cllr Savaryn says the cost of the units would be dwarfed by the cost of the cabling.</p>	Clerk

	<p>BC Dalton: application on area 3, developer has suggested all the new houses would have car charging points.</p> <p>Although there is little call at the moment, Cllr Head might be better to have more chargers in a block than just 2 single units.</p> <p>Ask Bovis if they are intending to put them in their new houses.</p> <p>Cllr Parris: How do cars pay for the power? By card on the unit or online.</p> <p>All agree to look at further in the future.</p>	Clerk
<p>17.</p> <p>17.1</p> <p>17.2</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS:</p> <p>Approval of accounts signed by Finance Committee</p> <p>To agree the update of Finance Regs, Standing Orders and Committee Terms of Reference</p> <p>Planning Committee do not meet because we have 2 Cllrs in Wouldham and 2 in PV. Their comments are either brought up at meetings or reported to via email. Cllr Gray objects to this and asks to have input into plans in Wouldham as well. Discussion on comments of the committee being passed to the full PC for discussion at a meeting.</p> <p>Standing Order's are very male orientated and will be changed.</p> <p>Discussion on code of conduct.</p> <p>Until now our PC have followed the Kent CofC, a new CofC has been produced by Local Government Association. It agreed that the PC will adopt the one TMBC adopts so there is continuity</p> <p>The PC have reviewed these documents and agree to adopt them, Proposer; Cllr Marr Second Cllr Rimmington All agree.</p> <p>Regular committee meetings</p> <p>Clerk suggests that in future the Finance Committee, Highways Committee and the Village +Hall Committee meet quarterly and are minuted.</p> <p>Cllr Head proposes Cllr Rimmington seconds. All in favour</p>	
18.	<p>CORRESPONDENCE:</p> <p>Trenport 29th January</p>	
19.	<p>DATE OF NEXT MEETING:</p> <p>March 2nd 2021</p>	
20.	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</p> <p>Cllr Parris: Asks can we ask the developers of the Tramway to reinstate the grass opposite where the utility companies worked? Will talk to Kerry in the first instance and asked the utilities company.</p> <p>Can the waterboard look at the damage to the High St opp Portland Rd?</p> <p>Cllr Bell: Emergency Plan. Cllrs Gray and Rimmington attended an emergency flood plan meeting, asks if they can get together to put together a plan for the village. Stephen has a template for emergency planning, then come together as a committee to discuss.</p> <p>Matthew Scott: Eddy got a slot to speak to police commissioner this evening to ask about the money for local police. In the past we had local officers that were responsible for policing local areas, since the bridge was installed there is more petty crimes. The Police Commissioner is considering it. Cllr Rimmington suggests that the area will not get it's own officer but there are options for example Specials or Police Volunteer Service. This will go in the magazine.</p> <p>Clerk: There will be an Extraordinary meeting next Tuesday</p>	Clerk

	Has agreement from 4 houses edging the village to install, will contact PC when she has more information CCTV agreement Clerk has a days holiday on Thursday. Meeting ends 21.20	
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Finances up to January 24th 2021				
Current account Nat West				
			£ 29,073.99	£ 31,598.99
Savings account Nationwide				
			£ 20,433.36	
Monies from car park donations				
			£ 525.00	
Monies for Village in Bloom				
			£ 100.00	
Monies from membership grant				
			£ 1,900.00	
Receipts received up to January 24th				
06/01/2021	Wayleave		£ 80.10	
07/01/2021	Refund of training		£ 120.00	
18/01/2021	Car park donation		£ 30.00	£ 230.10
Payments made up to January 24th				
04/01/2021	EE	Phone top up	£ 15.00	
04/01/2021	Google	Email	£ 5.52	
04/01/2021	EDF	Streetlights	£ 13.00	
05/01/2021	Litter warden		£ 377.87	
08/01/2021	KALC	Training	£ 60.00	
12/01/2021	High St vouchers		£ 50.00	
13/01/2021	TEEC	website	£ 14.40	
13/01/2021	N Grimes	Salary & expenses	£ 987.24	
13/01/2021	HMRC	PAYE	£ 186.27	
13/01/2021	N Grimes	Office rental	£ 201.66	
25/01/2021	Eon	Streetlights	£ 19.03	£ 1,929.99
Payments to be agreed February meeting				
N Grimes	Salary&expenses		£ 1,009.24	
N Grimes	Office expenses		£ 266.66	
Liz Philips	Litter warden		£ 377.87	
Booker	Litter warden equip		£ 8.39	
Screwfix	Litter warden equip		£ 18.98	
Screwfix	Bin lock		£ 11.99	
KCS	Stationary		£ 55.45	
Google	Email		£ 5.52	
Eon	Streetlights		£ 19.00	
EDF	CCTV		£ 13.00	£ 1,786.10
ESTIMATED BALANCES				
Nat West account			£ 27,287.89	
Nationwide BS			£ 20,433.36	
Car park			£ 525.00	
Village in Bloom			£ 100.00	
Membership grant			£ 1,900.00	

